



Privacy Policy

The Oddfellows Loyal Guernsey District Lodge (the Society) is committed to protecting and respecting your privacy. We believe that it is important you know how we treat the information we acquire and hold about you when you become a member of the Guernsey Oddfellows Health Care Plan.

This privacy policy sets out how we will process personal information about you. Data concerning your medical health is classed as special category data under the law and is a contractual requirement in order for us to administer your health care plan.

Please read the following carefully:

We may revise this privacy policy from time to time and where significant changes are made you will be updated. A copy of our most up-to-date Privacy Notice will be available on our website (<http://www.oddfellowsguernsey.org/>) as well as upon request.

If you do not agree with any aspect of the policy you should contact us to let us know. Please note, however, that in doing so, in some cases this may mean that we are no longer able to provide you with membership of the health care plan.

Use of your information

Application information:

We may use the personal information you provide for any of the following purposes:

1. For the purposes of setting up and administrating the health care plan you are signing up to;
2. To respond to specific requests from you;

Information obtained from third parties:

We may use the personal information provided by your General Practice, the States of Guernsey Health and Social Services Department and other healthcare professionals;

1. For the purposes of administrating the health care plan you have signed up to;
2. To respond to specific requests from you;

The Society may also contact you to keep you updated with Society news and information concerning the health care plan. These communications may take the form of mailings, telephone calls, emails and other methods of contact. The Society will only send you direct marketing material where you have explicitly consented for us to do so. Your consent can be changed or withdrawn at any time by contacting us:

Telephone: 01481 723827

Post: Oddfellows Hall, 8 Lefebvre Street, St Peter Port, Guernsey GY1 2PE

Email: oddfellows@cwgsy.net

Disclosures of your information

Unless otherwise confirmed at the point of collection, personally identifiable information is retained by us for the duration that you remain a member of the Society and thereafter as required by law. We do not sell, transfer or otherwise disclose your personally identifiable information, except where disclosure is necessary to administer the health care plan, is required by law, is necessary to comply with a police request, or is necessary to protect you or any of our other members.

Access rights (Subject Access Request)

You have a right to access the personal data that is held about you. You may contact the Society at any time if you would like to see details of the personal data that we hold about you, details as to the source of that personal data, the purposes for which your personal data are being used, details of the parties with whom we may share your personal data or ask us to correct, update, supplement or delete this personal data. Please note, however, that in doing so, in some cases this may mean that we are no longer able to provide you with membership of the health care plan.

You also have the right to complain in writing to the Office of the Data Protection Authority if you consider there has been a breach concerning your personal data or any of your data subject rights.

For the purposes of the General Data Protection Regulations the data controller is The Oddfellows Loyal Guernsey District Lodge, Oddfellows Hall, 8 Lefebvre Street, St Peter Port, Guernsey GY1 2PE and the data protection officer may be contacted at oddfellows@cwgsy.net or by calling 01481 723827.

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